



REPUBLIC OF KENYA

MINISTRY OF LANDS, PUBLIC WORKS, HOUSING AND URBAN DEVELOPMENT  
STATE DEPARTMENT FOR LANDS AND PHYSICAL PLANNING  
OFFICE OF THE PRINCIPAL SECRETARY

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NAIROBI KENYA

Ref NO. C/MLS/PSCR/VOL.VIII/(2:14)

10<sup>th</sup> December, 2024

The Hon. Attorney General  
The Secretary/Chief Executive Officer. PSC (K)  
All Principal Secretaries  
All County Public Service Boards  
The Solicitor General, State Law Office  
The Controller of State House  
The Inspector General, National Police Service  
The Clerk of the National Assembly  
The Chairman, Council of Governors  
CEO National Council of Persons with Disabilities (NCPWD)  
All Heads of Departments, State Department for Lands and Physical Planning

**RE: INTERNAL ADVERTISEMENT FOR VACANT POSTS IN THE STATE DEPARTMENT  
FOR LANDS AND PHYSICAL PLANNING**

Applications are invited from suitably qualified serving officers in the Civil Service for the advertised vacant position shown here below: -

VACANCY NO.	POST	GRADE	NO. OF VACANCIES
223/2024	Principal Land Information Management Officer	CSG 8	8
224/2024	Senior Land Information Management Officer	CSG 9	10
225/2024	Principal Research Officer	CSG 8	2
226/2024	Research Officer I	CSG 9	3

Interested and qualified persons are requested to make their applications by completing one (1) application form, PSC 2 (Revised 2016). The form may be downloaded from the Public Service Commission website [www.publicservice.go.ke](http://www.publicservice.go.ke).

Completed application form, letter of appointment/promotion to the present substantive grade and certified copies of both Academic and Professional certificates should reach **THE PRINCIPAL SECRETARY, STATE DEPARTMENT FOR LANDS AND PHYSICAL PLANNING; MINISTRY OF**



LANDS, PUBLIC WORKS, HOUSING AND URBAN DEVELOPMENT, P.O. BOX 30450-00100 NAIROBI OR  
HAND DELIVERED TO ARDHI HOUSE, 11TH FLOOR WING 'C', - ROOM 1106 ON OR BEFORE 3<sup>RD</sup>  
JANUARY, 2025, 1700HRS.

**1. PRINCIPAL LAND INFORMATION MANAGEMENT OFFICER -TEN (8) POSTS VACANCY  
NO. 223/2024:**

**Salary Scale: Ksh. 52, 330 p.m.- Ksh 96,130 p.m. (CSG 8)**

**House Allowance** : Ksh. 35,000  
**Commuter Allowance** : Ksh. 8,000  
**Leave Allowance** : Ksh. 6,000 (once a year)  
**Medical Cover** : As provided by the Government  
**Terms of Service** : Permanent and Pensionable

**a) Requirements for Appointment**

**For appointment to this grade, an officer must have:-**

- i) Served in the grade of Senior Land Information Management Officer, J/G 'L'/CSG 9 for a minimum period of three (3) years or in a comparable and relevant position for a cumulative period of four (4) years;
- ii) Bachelor's degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey, Law (LLB), Land Administration, Geography, Photogrammetry, Urban and regional planning, Computer Science/ICT, Software Engineering, Mathematics and Computer Science or equivalent qualification, from a recognized institution.
- iii) Certificate in Land Information Management Course/ Cyber Security/GIS/ Land administration/ lasting not less than six (6) weeks from a recognized institution;
- iv) Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- v) Membership to a relevant professional body where applicable;
- vi) Proficiency in computer applications;
- vii) Meet the requirements of Chapter Six (6) of the Constitution of Kenya; and
- viii) Shown merit and ability as reflected in work performance and results.

**(b) Duties and responsibilities will entail:**

- i) Implementing standards and guidelines for NLIM System;
- ii) Maintaining NLIM System;
- iii) Collecting and compiling requirements for integration of land information;
- iv) Sensitizing and training stakeholders' on NLIMS;
- v) Collating data on user needs for NLIMS;
- vi) Maintaining land information database;
- vii) Implementing electronic data security and integrity measures;
- viii) Preparing user needs assessment reports for the integrated payment gateway for land transactions;
- ix) Preparing training manuals for NLIMS users;
- x) Identifying performance gaps in NLIMS;
- xi) Validating research tools, collating and analyzing data on emerging technologies; and
- xii) Monitoring and evaluating NLIM system.



**SENIOR LAND INFORMATION MANAGEMENT OFFICER -TEN (10) POSTS  
VACANCY NO. 224/2024:**

**Salary Scale: Ksh. 46, 120 p.m.- Ksh 65,860 p.m. (CSG 9)**

<b>House Allowance</b>	: Ksh. 28,000
<b>Commuter Allowance</b>	: Ksh. 6,000
<b>Leave Allowance</b>	: Ksh. 6,000 (once a year)
<b>Medical Cover</b>	: As provided by the Government
<b>Terms of Service</b>	: Permanent and Pensionable

**a) Requirements for Appointment**

**For appointment to this grade an officer must have:-**

- i) Served in the grade of Land Information Management Officer J/G 'K'/CSG 10 for a minimum period of one (1) year or in a comparable and relevant positions;
- ii) Bachelor's degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey, Law (LLB), Land Administration, Geography, Photogrammetry, Urban and regional planning, Computer Science/ICT, Software Engineering, Mathematics and Computer Science or equivalent qualification from a recognized institution;
- iii) Proficiency in computer applications;
- iv) meet the requirements of Chapter Six (6) of the Constitution of Kenya; and
- v) Shown merit and ability as reflected in work performance and results.

**(b) Duties and responsibilities will entail:**

- i) Implementing standards and guidelines for NLIM System;
- ii) Developing NLIMS modules and applications;
- iii) Collecting requirements for integration of land information;
- iv) Registering and updating of NLIMS users;
- v) Collecting data on user needs for NLIMS;
- vi) Implementing electronic data security and integrity measures;
- vii) Collecting data on user needs for the integrated payment gateway for land transactions;
- viii) Collecting and compiling research data on emerging technologies; and
- ix) Preparing checklist for monitoring and evaluation for NLIMS.

### 3. PRINCIPAL RESEARCH OFFICER -TWO (2) POSTS VACANCY NO. 225/2024:

Salary Scale: Ksh. 52, 330 p.m.- Ksh 96,130 p.m. (CSG 8)

House Allowance	: Ksh. 35,000
Commuter Allowance	: Ksh. 8,000
Leave Allowance	: Ksh. 6,000 (once a year)
Medical Cover	: As provided by the Government
Terms of Service	: Permanent and Pensionable

#### (a) Requirements for Appointment:-

For appointment to this grade an officer must have:-

- i) Served in the grade of Research Officer I, J/G 'K'/CSG 9 for a minimum period of three years; or in a comparable relevant position for a cumulative period of four (4) years;
- ii) Bachelor's degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey, Law (LLB), Land Administration, Geography, Photogrammetry, Urban and regional planning, Computer Science/ICT, Software Engineering, Mathematics and Computer Science, or equivalent qualification from a recognized institution;
- iii) Certificate in Research Methods course lasting not less than four (4) weeks from a recognized institution;
- iv) Membership to a relevant professional body where applicable;
- v) Proficiency in computer applications;
- vi) Meet requirements of Chapter Six (6) of the Constitution of Kenya; and
- vii) Shown merit and ability as reflected in work performance and results

#### (b) Duties and responsibilities will entail:

- i) Implementing research and innovation policies, standards, strategies and guidelines;
- ii) Carrying out research and prepare reports and recommendations;
- iii) Generating and disseminating research information on land matters;
- iv) Managing resource information center for Lands matters;
- v) Implementing knowledge management framework for the lands sector;
- vi) Preparing tools for monitoring legislation and administrative acts relating to or impacting on the lands sector.
- vii) Preparing manuals for capacity building and transfer of knowledge to the society;
- viii) Ensuring quality control of products and services in the land sector; and
- ix) Carrying out research and benchmark studies on best practices in lands matters.



**4. RESEARCH OFFICER I, CSG 9 THREE (3) POSTS VACANCY NO. 226/2024:**

**Salary Scale: Ksh. 46, 120 p.m.- Ksh 65,860 p.m. (CSG 9)**

**House Allowance** : Ksh. 28,000  
**Commuter Allowance** : Ksh. 6,000  
**Leave Allowance** : Ksh. 6,000 (once a year)  
**Medical Cover** : As provided by the Government  
**Terms of Service** : Permanent and Pensionable

**(a) Requirements for Appointment**

**For appointment to this grade an officer must have:-**

- i) Served in the grade of Research officer II J/G 'K'/ CSG 10, for a minimum period of one year; or in a comparable and relevant position for a cumulative period of one (1) year;
- ii) Bachelor's degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey, Law (LLB), Land Administration, Geography, Photogrammetry, Urban and regional planning, Computer Science/ICT, Software Engineering, Mathematics and Computer Science, or equivalent qualification from a recognized institution;
- iii) Certificate in Research Methods course lasting not less than four (4) weeks from a recognized institution;
- iv) Membership to a relevant professional body where applicable;
- v) Proficiency in computer applications;
- vi) Meet requirements of Chapter Six (6) of the Constitution of Kenya; and
- vii) Shown merit and ability as reflected in work performance and results.

**(b) Duties and responsibilities at this level entail:**

- i) Conducting research and innovation standards, strategies and guidelines;
- ii) Carrying out research and preparing reports;
- iii) Disseminating research information on land matters;
- iv) Preparing tools for monitoring legislation and administrative acts relating to or impacting on the lands sector.
- v) Preparing manuals for capacity building and transfer of knowledge to the society; and
- vi) Carrying out research and benchmark studies on best practices in lands matters.

  
**Hon. General Nixon Korir, CBS**  
**PRINCIPAL SECRETARY**